

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
MAY 13, 2014 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday May 13, 2014 @ 7:00p.m.

PRESENT: Dennis Steil Mayor
 Kel Tetz Deputy Mayor
 Sven Bernard Councillor
 Amanda Howell Chief Administrative Officer

CALL TO ORDER:

Mayor Steil called the meeting to order at 7:03 p.m.

ADOPTION OF AGENDA:

Motion 349/14

Moved by Deputy Mayor Tetz to adopt the agenda with the following changes:

Additions:

13.11- Community Advisory Committee, April 15 meeting minutes

CARRIED

MINUTES:

Motion 350/14

Moved by Councillor Bernard that Heisler Village Council approve the April 15, 2014 Regular Council meeting minutes as presented.

CARRIED

PUBLIC HEARING: NONE

DELEGATIONS: NONE

BYLAWS: NONE

POLICIES: NONE

OLD BUSINESS:

Protocol for Regional Cooperation – Revision Review

Motion 351/14

Moved by Mayor Steil that Heisler Village Council accept agenda item 8.1, for information.

CARRIED

NEW BUSINESS:

Proclamation of Seniors' Week

Motion 352/14

Moved by Deputy Mayor Tetz that Heisler Village Council honour the past, present and future contributions of the seniors of this community and throughout Alberta by proclaiming June 2-8, 2014 to be "Seniors' Week".

CARRIED

Community Resource Officer Program - Evaluation

Motion 353/14

Moved by Mayor Steil that Heisler Village Council accept agenda item 9.2, for information.

CARRIED

Removal of existing playground equipment

Motion 354/14

Moved by Councillor Bernard that Heisler Village Council instruct the CAO to advertise in the June newsletter for a volunteer to remove the existing playground structures in Irene Parlby Park. If the volunteer agrees to remove the structures, they can have them. All of the pieces must be taken and the site must be cleaned up. The Village of Heisler provides no warranties or guarantees as to the condition of the playground structures. Names of volunteers will be taken by administration until June 19th, 2014 and if more than one person volunteers by the 19th, a name will be drawn from a hat.

CARRIED

Meeting with heads of local service groups

Motion 355/14

Moved by Deputy Mayor Tetz Heisler Village Council accept agenda item 9.4 for information.

CARRIED

Sale of 1991 F800 fire truck

Motion 356/14

Moved by Councillor Bernard that Heisler Village Council accept agenda item 9.5 for information.

CARRIED

Waste management in Heisler

Motion 357/14

Moved by Mayor Steil that Heisler Village Council accept agenda item 9.6 for information.

CARRIED

COUNCILLOR REPORTS:

Mayor Steil's written report

- Flagstaff Regional Solid Waste Management Association – April 28 and May 5/14 meeting minutes.

Mayor Steil's verbal report- None

Deputy Mayor Tetz's written report

Deputy Mayor Tetz's verbal report- Heisler fire department – May 6/14 meeting

Councillor Bernard's written report- None

Councillor Bernard's verbal report- None

Public Works Operating Report- April/May 2014

Bylaw Enforcement Report – April 2014

Motion 358/14

Moved by Deputy Mayor Tetz that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 359/14

Moved by Councillor Bernard that Heisler Village Council accept the CAO action list and CAO written report from the April 15, 2014 council meeting as information.

CARRIED

FINANCIAL:

Cheque Register

Motion 360/14

Moved by Deputy Mayor Tetz that Heisler Village Council accept the April 16th – April 30th, 2014 cheque register #2109- #2129 in the amount of **\$23,029.87** as presented.

CARRIED

Cheque Register

Motion 361/14

Moved by Mayor Steil that Heisler Village Council accept the May 1st – May 15th, 2014 cheque register #2130- #2146 in the amount of **\$4,560.34** as presented.

CARRIED

Petty Cash Expenses

Motion 362/14

Moved by Mayor Steil that Heisler Village Council instruct the CAO to pay the petty cash expenses for April/May, 2014 in the amount of **\$60.70**.

CARRIED

Financial Statement for April 2014

Motion 363/14

Moved by Councillor Bernard that Heisler Village Council accept the balance shown on the April 2014 financial statement as presented.

CARRIED

Concrete Aggregate from Flagstaff Waste Management

Motion 364/14

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to order 2 truckloads (8 yards each) of concrete aggregate from Flagstaff Waste for **\$130.00/truckload**.

CARRIED

West lift station - upgrade estimates

Motion 365/14

Moved by Mayor Steil that Heisler Village Council instruct the CAO to contact Select Engineering Consultants for advice pertaining to the lift station upgrades and to continue researching prices for new pumps and components for upgrading the lift station.

CARRIED

CORRESPONDENCE:

- 13.1 Letter from Alberta Historical Resources Foundation
- 13.2 Update from Alberta Electric Systems Operator
- 13.3 Letter from Alberta Culture – Culture Days
- 13.4 Letter from TransCanada – Energy East Pipeline Project
- 13.5 Letter from Canada Post – Heisler Post Office Hours
- 13.6 Letter from Alberta Municipal Affairs – Bill 27 –Flood Recovery and Reconstruction Act
- 13.7 New Home Buyer Protection Office- Registrar Interpretation Bulletin
- 13.8 Letter from Alberta Municipal Affairs – 2014 Grant funding information
- 13.9 Letter of introduction from Canadian Paving Services
- 13.10 Letter from Service Canada – Summer Jobs Grant
- 13.11 Community Advisory Committee – April 14 meeting minutes

Motion 366/14

Moved by Deputy Mayor Tetz that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.11 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA:

Motion 367/14

Moved by Mayor Steil that Heisler Village Council go In Camera to discuss personal items at 8:40 p.m.

CARRIED

OUT OF CAMERA:

Motion 368/14

Moved by Deputy Mayor Tetz that Heisler Village Council move Out of Camera at 8:48p.m.

CARRIED

Request from ratepayer

Motion 369/14

Moved by Councillor Bernard that Heisler Village Council instruct the CAO to write a letter to the ratepayer that informs them of the laws pertaining to the Village of Heisler's liability that are written in the Water, Sewer and Waste Bylaw #480-14.

CARRIED

~Mayor Steil abstained from discussing and voting on this item as he has a pecuniary interest in the matter.

Request from ratepayer

Motion 370/14

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to write a letter to the ratepayer to inform them that if the invoice is paid by June 30, 2014, the Village will not add the non-payment penalty to the amount owing on the invoice.

DATE OF NEXT REGULAR COUNCIL MEETING:

June 17, 2014 at 7:00pm

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Steil adjourned the meeting at 9:00 p.m.

X

Dennis Steil
Mayor

X

Amanda Howell
CAO